



**SAN BRUNO PARKS & RECREATION COMMISSION
MINUTES**

January 20, 2010

Chair Pierce called the regularly meeting of the San Bruno Parks and Recreation Commission to order at 6:30 p.m.

Youth Representative Bower led the Pledge of Allegiance.

PRESENT AT MEETING – Commissioners: Chair Pierce, Vice-Chair Greenberg, Bower, Davis, Lara, Marshall, Nigel, Stanton and Zamattia. Staff: Schwartz, Brewer, & Mattias. Guests: Tim & Kathy Eden, Sharon Baum, Ray Scarabosio & Rich Jauregui.

MINUTES: MSC Nigel/Stanton to approve the Minutes of the December 2, 2009 meeting.

A. UNFINISHED BUSINESS:

1. Project Status Report

b. Catalpa Lot – Commissioner Stanton said the Ad-hoc Committee met on December 18th with Parks personnel, seven community members and a representative from GameTime, reviewing the layout and cost estimates for recommendation to City Council. They were in agreement to change to a smaller piece of playground equipment and remove top of playground equipment keeping the layout in line with other tot lots throughout the City. **Director Schwartz** distributed a diagram and renderings of the playground equipment and benches from GameTime. He also said that the price to purchase and install the playground equipment and pave the basketball court was approximately \$43,000. **Sharon Baum** asked if cost included benches. **Director Schwartz** said this did not include the price of the swing set, benches, garbage or recycling receptacles but the City already has the swing set and benches. After much discussion regarding fall zones, placement of equipment to street, placement of benches, and material used under equipment. **MSC Stanton/Davis to recommend to City Council for approval with moving large playground equipment toward street, smaller equipment to back of park and benches on side grass areas. Passed unanimously.**

a. Athletic Field Committee – Director Schwartz reviewed Informational report regarding potential installation of synthetic grass at Lions Field. The report was assembled to address questions raised at the City Council – Commission joint meeting in September 2009 and includes the following topics:

- Hours of programming for Lions Field
- Parking
- Existing and potential field use
- Scheduling issues
- Restroom capacity
- Inventory of other synthetic fields in the County
- Financial considerations

Parking: **Chair Pierce** asked if staff had received a note from Belle Air Principal regarding parking. **Manager Brewer** said the Principal stated that the school parking area is not to be used during school days before 5:00pm and that the leagues/teams will not be allowed to use the field if they do not comply. **Manager Brewer** talked with Sport User Group and announced that they are responsible to notify team managers to get the word out to their participants' families.

Existing & Potential Field Use: Commissioners asked to add West Bay Rams (200 players) to "Existing Groups who could use field".

Scheduling Issues: **Commissioner Greenberg** asked how the batting cages were going to be scheduled. **Manager Brewer** said she had asked Managers at the Field User Group meeting to submit their schedules to her by the end of January and she will be working with groups to get schedules set.

Ray Scarabosio asked what life expectancy of field. **Director Schwartz** said the top layer of the synthetic grass fields are guaranteed for 8 years but are expected to last 10-15 years in San Bruno's climate and most of the cost is in the drainage system that should last 30 to 50 years.

Restroom Capacity: **Director Schwartz** said the capacity of the restrooms is not impacted by the addition of the synthetic grass field since the extra play mainly comes in December, January and February when Belle Air's field would not be used. He also said that the restroom facility should be renovated in future to bring it up to ADA Compliance and, at that time, the City should consider additional stalls or possibly adding a snack shack. **Commissioner Stanton** said that most of his biggest complaints were that the restrooms were so far away, especially at night. After much discussion, **Chair Pierce** referred Restroom to Ad-hoc Committee to review various options to existing structure, adding a second restroom/snack shack and fundraising possibilities.

Inventory of Other Synthetic Fields: **Director Schwartz** said that feedback from other agencies in County identified 39 existing synthetic grass fields and another 5 in the process of being developed. The respondents were positive in their comments with the only issues being rug burn, which is alleviated with sliding pads and heat, which would not be an issue in San Bruno.

In response to a question regarding project timing, **Director Schwartz** said that, if the City Council approves the project, the next step would be to have an engineer design the plans and specifications and prepare bid documents. Staff's recommendation would be to begin the work in late November when the field is not in use. This would still give plenty of time to complete the project for the field to open on schedule in March.

Commissioner Davis asked staff to add a summary page to report before presenting it to the City Council. **Commissioner Nigel** asked if the Commission could have a study session with the City Council before their meeting. **Director Schwartz** said that the Mayor and City Manager would discuss how the item is presented to the Council. **MSC Davis/Nigel recommends moving forward with report to City Council with what we have including a cover page. Passed unanimously.**

- c. **Dog Park – Commissioner Marshall** asked if commissioners were able to look at the lot at Glenview & San Bruno Avenue and noted that after the rain the lot was flooded. Some did visit the site and the Commissioners discussed concerns such as liability, funding for water access, walking trail, benches, shelters, lighting and fencing. **Director Schwartz** said the lot is CalTrans' property and they would allow the City to use the site and for approximately \$500 to \$1,000 per year. He also estimated the cost for fencing and basic improvements at \$75,000, excluding water or electrical to site. Staff will meet with the Ad-hoc Committee before next meeting.

B. COMMUNICATIONS:

- 1. **Commissioner Davis** read a flyer from the San Mateo Union High School District announcing a meeting that will be held on February 2nd regarding Crestmoor High School property. This meeting is to determine if school site is surplus to the education process. The Commissioners would like to see lots of support from community.

C. PUBLIC COMMENT: None

D. NEW BUSINESS:

- 1. **Director Schwartz** said that he is working on the Master Fee Schedule for the 2010/11 budget and would appreciate feedback from an ad-hoc committee prior to bringing it to the full Commission. Commissioners Nigel, Zamattia & Marshall volunteered.

E. REPORTS:

- 1. **Staff Reports: None**

- 2. **Commissioners Reports:**

- a. **Commissioner Nigel** said that he would be attending the annual CPRS Conference in Palm Springs. He thanked fellow commissioners for their help with fundraising and stated the scholarships will be given out in Palm Springs.
- b. **Commissioner Nigel** also said that he has brought the Bicycle and Pedestrian Committee up to date with PRC Projects.

F. ADJOURNMENT: With no other business to be conducted, **Chair Pierce** adjourned the meeting at 8:36pm.

Respectfully Submitted,

Jackie Mattias
Executive Assistant